

Cirque Sensation Equipment Rental Request

Please fill out this form to request access to Cirque Sensation's equipment for performances, community events, and other activities. Once filled out, please send a copy, with the subject line of the email: Equipment Rental Request to: extremecirquesensation@gmail.com
Your request will be processed as soon as possible. Please note, that requests are granted based on equipment availability and class schedules.



Please note that at this time, Cirque Sensation requires all renters to have a minimum of 2 million of General Liability insurance to rent ECS owned equipment. If you are a current student of Cirque Sensation and would like to request that ECS attend and/or perform at an event, please see the *Event Performance Request* form

Name: _____

Date: _____

1. Please describe the event for which the equipment rental request is being submitted. Include details regarding the official name of the event, social media and website links, demographics of audience, etc.

2. What apparatus(es) are you requesting to rent?

(Please Check All That Apply & Circle the Number Needed)

- | | | |
|---|--|--|
| <input type="checkbox"/> Silks (1 or 2) | <input type="checkbox"/> Hammock | <input type="checkbox"/> Lyra (1 or 2) |
| <input type="checkbox"/> Trapeze (1 or 2) | <input type="checkbox"/> Straps | <input type="checkbox"/> Rope |
| <input type="checkbox"/> Spanish Web | <input type="checkbox"/> Tripod (1 or 2) | <input type="checkbox"/> Spansets (1, 2, or 3) |

3. Please indicate the specific dates (i.e., month & date) you would like to rent the equipment for:

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4. Please indicate a range of times and dates you are available for takedown and set-up of the equipment:

5. Please provide proof of insurance coverage by at third-party insurer for a minimum of 2 million in General Liability.

If this equipment rental request is approved, you will receive email verification and an invoice with the total amount owing for the rental. It is your responsibility to collect any money owed to you by other aerialists who are sharing the equipment rental fees with you. You will also be required to leave a credit card number on file, which will be charged if the equipment is damaged within your care, lost, or if set-up of the equipment is delayed. Please note, that if equipment set-up is delayed due to ECS staff, you will not be charged any additional fees.

Cancelation Policy: Once approved, you must cancel your equipment rental fee a minimum of 24 hours in advance of your equipment takedown time. Please email: extremecirquesensation@gmail.com with the subject line Equipment Rental Request- Cancelation to cancel your rental. Your booking fee will be refunded in full, minus a processing and cancellation fee of \$25.

No Show & Late Policy: If you are running late to your Equipment Rental takedown time or set-up time, please notify ECS staff by email or phone call. If do not show up to your Equipment Rental takedown time or set-up time within 10 minutes of the scheduled start time, and have not notified staff that you will be late, you will be charged an additional administrative fee. If there are extenuating circumstances that resulted in a delayed takedown or set up, please contact ECS staff at extremecirquesensation@gmail.com